



ASHBOURNE FESTIVAL 2018 **SUMMER ART EXHIBITION** **OPEN ENTRY FORM**

To be completed and presented with submitted work on Saturday 9 June 2018

NAME

ADDRESS

..... POSTCODE

EMAIL ADDRESS PHONE NUMBER

(please print clearly as this will be our primary point of contact with you)

You may submit up to **FOUR** pieces:

Title	medium	Approx size (cm)	Price/ not for sale
1			
2			
3			
4			

STEWARDING

We ask exhibitors to volunteer to steward the exhibition for at least one session. Would you please number **three** sessions in order of preference, and we will endeavour to give you your best choice.

	11.00am – 1.15pm	1.10pm – 3.25pm	3.20pm – 5.30pm
Saturday 23 June			
Sunday 24 June			
Monday 25 June			
Tuesday 26 June			
Wednesday 27 June			
Thursday 28 June			
Friday 29 June			
Saturday 30 June			

ESSENTIALS with your submission:

Please make sure that you have:

- Submitted this form fully completed
- Labelled each piece of your work (except the postcard) with your name, address, telephone number, the title of the work, the medium and the price, if it is for sale, or NFS if it is not
- Included your £15.00 entry fee
- Submitted your 'postcard'
- Insured your work if you wish to do so (See Conditions for Open Entry)

I have read, and will comply with all the terms and conditions stated above, and in the Conditions for Open Entry.

Signed

date



ASHBOURNE FESTIVAL 2018 SUMMER ART EXHIBITION CONDITIONS FOR OPEN ENTRY

Ashbourne Arts Ltd St John's Community Hall King Street Ashbourne DE6 1EA
01335 348707 info@ashbournefestival.org website www.ashbournefestival.org

Private viewing 6pm Fri 22 June. Exhibition open to the public 11am to 5.30pm Sat 23 to Sat 30 June.

Delivery of work All pieces of work, completed entry forms, £15 entry fee and postcards must be delivered in person to the ground floor of St John's Community Hall, off King Street, Ashbourne on Saturday, 9 June 2018 between 11am and 3pm. We regret that we are unable to consider late applications..

Presentation All work that requires hanging should be mounted, framed and strung (please do not use mirror plates) and labelled on the back as detailed on the entry form. You do not need to provide display labels - these will be prepared by the organisers. Work that is improperly presented or not strung will not be considered for selection.

Postcards With your entry please provide an original unsigned piece of work no larger than A5 for the exhibition postcard sale which supports festival funds.

Selection Selection will take place later on 9 June, and artists will be notified of the selection or non-selection of their submitted work by email if possible on Sunday 10 or Monday 11 June

Collection of work not selected Collect from the Ashbourne Festival office at the above address between 10am and 2pm, Mon 11 to Wed 13 June. Contact the office before your visit: phone 01335 348707. We will not be responsible for work not collected by 13 June.

Prizes A prize of £200 is being donated by St John Street Gallery to be awarded to the artist of the work submitted by open entry judged to be best exhibited, by a panel appointed by the organisers. A further prize of £50 will be awarded to the work judged best by popular ballot. Open entrants are encouraged to vote in this ballot, but not for themselves!

Collection of work after exhibition The exhibition will close at 5.30pm on Saturday 30 June. Unsold work must be collected by the artist or a nominated representative between 5.30pm and 7pm that evening or on Sunday 31 June between 10am and 12noon.

Work not collected The organisers cannot be held responsible for work which is not collected by the dates and times given.

Sales and Commission The proceeds of sale of any submitted work (except the 'postcards') will be subject to a 25% commission retained by Ashbourne Arts Ltd, the balance being paid to the artist shortly after the exhibition closes.

Loss or damage Whilst reasonable care will be taken, Ashbourne Arts Ltd, owners of premises and organisers of the exhibition cannot accept any liability for loss of or damage to submitted work. We recommend that artists take out their own insurance.

Data Protection Please note that all application details will be stored on our database and used for processing applications, incorporating relevant details in the programme and website and Festival publications. This information will not be given to any third party and will only be used by Ashbourne Arts Ltd.