



ASHBOURNE FESTIVAL 2017 SUMMER ART EXHIBITION OPEN ENTRY FORM

To be completed and presented with submitted work on Saturday 3 June 2017

NAME

ADDRESS

..... POSTCODE

EMAIL ADDRESS PHONE NUMBER
(this will be our primary contact with you)

You may submit up to FOUR pieces:

Title	medium	Approx size (cm)	Price/ not for sale
1			
2			
3			
4			

STEWARDING

We ask exhibitors to volunteer to steward the exhibition for at least one session. Would you please number **three** sessions in order of preference, and we will endeavour to give you your best choice.

	11.00am – 1.15pm	1.10pm – 3.25pm	3.20pm – 5.30pm
Saturday 17 June			
Sunday 18 June			
Monday 19 June			
Tuesday 20 June			
Wednesday 21 June			
Thursday 22 June			
Friday 23 June			
Saturday 24 June			

ESSENTIALS with your submission:

Please make sure that you have:

- Submitted this form fully completed.
- Labelled each piece of your work (except the postcard) with your name, address, telephone number, the title of the work, the medium and the price, if it is for sale, or NFS if it is not;
- Included a cheque for £15.00 made payable to Ashbourne Arts Limited;
- Submitted your 'postcard'
- Insured your work if you wish to do so (See Conditions of Entry)

I have read, and will comply with all the terms and conditions stated above, and in the Conditions of Entry.

Signed

date



ASHBOURNE FESTIVAL 2017 SUMMER ART EXHIBITION CONDITIONS FOR OPEN ENTRY

Ashbourne Arts Ltd St John's Community Hall King Street Ashbourne DE6 1EA
01335 348707 info@ashbournefestival.org website www.ashbournefestival.org

Private viewing 6pm Fri 16 June. Exhibition open to the public 11am to 5.30pm Sat 17 to Sat 24 June.

Delivery of work All pieces of work, completed entry forms, £15 entry fee cheques and postcards must be delivered in person to the ground floor of St John's Community Hall, off King Street, Ashbourne on Saturday, 3 June 2017 between 11am and 3pm. We regret that we are unable to consider late applications..

Presentation All work that requires hanging should be mounted, framed and strung (please do not use mirror plates) and labelled on the back as detailed on the entry form. You do not need to provide display labels - these will be prepared by the organisers. Work that is improperly presented or not strung will not be considered for selection.

Postcards With your entry please provide an original unsigned piece of work no larger than A5 for the exhibition postcard sale which supports festival funds.

Email submissions can not be accepted.

Selection Selection will take place later on 3 June, and artists will be notified of the selection or non-selection of their submitted work by email if possible on Sunday 4 or Monday 5 June

Collection of work not selected Collect from the Ashbourne Festival office at the above address between 10am and 2pm, Mon 5 to Wed 7 June. Contact the office before your visit: phone 01335 348707. We will not be responsible for work not collected by 7 June.

Prizes A prize of £200 is being donated by St John Street Gallery to be awarded to the artist of the work submitted by open entry judged to be best exhibited, by a panel appointed by the organisers. A further prize of £50 will be awarded to the work judged best by popular ballot. Open entrants are encouraged to vote in this ballot, but not for themselves!

Collection of work after exhibition The exhibition will close at 5.30pm on Saturday 24 June. Unsold work must be collected by the artist or a nominated representative between 5.30pm and 7pm that evening or on Sunday 25 June between 10am and 12noon. Work which has been sold will also be collected by the purchasers at those times.

Work not collected The organisers cannot be held responsible for work which is not collected by the dates and times given.

Sales and Commission The proceeds of sale of any submitted work (except the 'postcards') will be subject to a 25% commission retained by Ashbourne Arts Ltd, a cheque for the balance being forwarded to the artist shortly after the exhibition closes.

Loss or damage Whilst reasonable care will be taken, Ashbourne Arts Ltd, owners of premises and organisers of the exhibition cannot accept any liability for loss of or damage to submitted work. We recommend that artists take out their own insurance.

Data Protection Please note that all application details will be stored on our database and used for processing applications, incorporating relevant details in the programme and website and Festival publications. This information will not be given to any third party and will only be used by Ashbourne Arts Ltd.